

- **How should I login the portal again?**

Please check your email inbox or spam. You would have receive User Name & Password to log in from BCI.helpdesk@cbt exams.in

- **Should I mention OTP during registration process?**

During registration, you will get the OTP through email and mobile number. Please note you have to mention both OPT Email and phone number OTP at the same time.

OTP is only three digits on phone and email both. Please ensure you have entered Email OTP in Email box and Phone OTP in Phone Box.

- **Is enrolment necessary to appear for the exam?**

As per the general instructions provided, you are eligible to appear for the exam after enrolling in your State Bar Council.

- **How should I check my eligibility?**

You are required to follow the guidelines and eligibility criteria provided in General Instructions.

- **What should I do, if I am unable to submit?**

You should contact the helpdesk. We will check from your id if there is any problem. In the meanwhile, please try again after 7 pm.

- **What should I do if the OTP is not showing in email?**

You may reply on OTP email itself saying OTP is not showing. Please clarify.

- **What is the mode of exam?**

Please note BCI 2023 exam is in Offline Mode (Pen & Paper Based).

- **What should I do if I am unable to submit?**

Please fill application from chrome browser from Laptop/Desktop. It could be network issue at your end. Please contact helpdesk in case you have any difficulties.

- **What should I do if there is any log in issue?**

Please close all your browsers and clear browser cache and then fill the form. Try using Chrome for smooth process.

- **What should I do if the User Id and Password is wrong?**

User ID and Password is absolutely correct. Please clear your browser cache and restart the browser. Then try to log in by Copy pasting the user Id and password. If you still face issues, please contact helpdesk.

- **How do I login the registration portal?**

Please click on the link you received in the email or you may click the link from the BCI website. Then on the right hand side on top, you can see LOGIN, click there and use your user ID and Password to log in. Then come to bottom of the page and click save and next.

- **What should I do if I need to change my Name, Enrolment No., Date of Birth, etc.?**

Regret to inform you that Name, Enrolment Number, Date of Birth, are un-editable at this moment. Requesting you to kindly send us your complete details and the changes required, we will do the needful from backend and you may kindly check back the same after 28th January 2023, if still issue not updated please feel free to contact the helpdesk.

- **Can I select same centres in all preferences?**

You cannot select the same centres in option two and three. Please note you are required to choose different centres in all options. Then only you can submit your form.

- **What should I do if I am unable to log in or see the admit card?**

Follow these steps to download the admit card:

- 1) Open Browser
- 2) Go to settings
- 3) Click Security and Privacy
- 3) Click Clear Browsing Data
- 4) Clear browsing Data for All Time
- 5) Close Browsing Data
- 5) Open again browser, Then put the link <https://register.cbtextams.in/BCI/Registration/>, log in and check.

- **What should I do if there is any incorrect information in admit card?**

No changes can be done in admit card, we have updated the requested details in your application form. You will get your result with correct details. All the details will be picked up from your application form itself.

This will not affect your candidature and examination process.

- **What should I do if my admit card is having different Id?**

Please note below points:

- 1) Seems you have done multiple registrations.
- 2) You have made payment for another application id, but you are searching admit card in this application Id, which is incomplete. Therefore, you will not be able to download anything.
- 3) We suggest you to kindly share all your mobile numbers with our helpdesk, which you think you could have tried to fill the application. Let us search your application id and send you.
- 4) Payment receipts are not showing payment id of razor pay. Therefore, we cannot locate the payment also.

- **Is reading of instructions in admit card compulsory?**

Please read all the instructions in admit card carefully for the correct information.

- **Any guideline for sending the mails to helpdesk?**

Please send queries with your complete details as below:

User ID:

Password:

Phone Number:

Email ID:
Your Issue:

Send email with above details to get the solution on time.

- **What should I do if OTP is not coming on my phone?**

Requesting you to kindly use another number or reboot your mobile. As it could be due to bad network or maybe your number is registered with DND service. Please Contact your Operator and advise them to deactivate your DND service.

- **Why the portal is down at some time?**

Sometimes, the portal will be unavailable. This will be due to scheduled maintenance, now it is up and running perfect. Please try now.

If you still face problem. Please share User ID and Password with our helpdesk and share the issue you are facing.

- **Will the site be down for upgradation?**

If the site is down for upgradation, you will get the message as below:

Please note site is under upgradation, it will be working fine by tonight. Kindly try tomorrow morning. Application will be live until 18 January 2023 2359 Hours.

- **Is there any extension of registration period?**

Registrations has been closed on 19 January 2023 at 2359 hrs. It was open since 4 January 2023. BCI has already extended the official closing date from 16 January to 19 January 2023 by 2 days. Regret to inform now there will be no further extension.

- **When do I get the result and how do I check it?**

You are requested to check your result after **XXth February 2023** 5 pm.

You need to log in to registration portal at below link.

If you are facing any difficulty during your log in process. Please follow the below troubleshooting.

- 1) Open Browser.
- 2) Go to settings.
- 3) Click Security and Privacy.
- 3) Click Clear Browsing Data.
- 4) Clear browsing Data for All Time.
- 5) Close Browsing Data.
- 5) Open again browser, Then put the link <https://register.cbtextams.in/BCI/Registration/> , log in and check.

If you require further information kindly, feel free to contact helpdesk.

- **How can I get the information related to exams?**

All the information along with the important dates as such Admit Card Release date, Exam date, Result date are provided in the Advertisement Instructions and in registration portal as well.

- **How do I know my change request is completed?**

To check it, you need to follow the below steps before you log in:

- 1) Open Browser

- 2) Go to settings
- 3) Click Security and Privacy
- 3) Click Clear Browsing Data
- 4) Clear browsing Data for All Time
- 5) Close Browsing Data

If you require further information kindly, feel free to contact helpdesk.

- **What should I do if I am unable to upload my Date of Birth?**

Please find below the process for support:

- 1) Please share your complete details. User ID /Application ID
- 2) Share the document you are unable to upload
- 3) Share the error you are facing
- 4) Share the other documents like Photo & Signature also, as it will be removed automatically once you log out.